

Administration

Index of Operational Plans and Standard Operating Procedures

1. Introduction

To provide a basis for carrying out the mission of the Walton County, Georgia Amateur Radio Emergency Service (ARES), a series of Operational Plans (OPLANS) and Standard Operating Procedures (SOPs) have been developed. This will serve as an index for the aforementioned documentation.

2. Responsibilities

The Assistant Emergency Coordinator for Administration is responsible for maintaining this index and releasing all documents submitted for publication.

All members are responsible for identifying areas that need documentation to help improve the effectiveness of the Walton County ARES operating guidelines. If you have identified any discrepancies, please notify a member of the Planning Committee.

3. Related Publications

- None.

4. Definition of Terms

- **ARES** - Amateur Radio Emergency Service (ARES and Amateur Radio Emergency Service are registered service marks of the American Radio Relay League (ARRL).)
- **OPLAN** - Operational Plan
- **SOP** - Standard Operating Procedure

5. Index

5.1. OPERATIONS SUPPORT PLANS

- OPLAN 1 National Weather Service Support Plan (SKYWARN) (6/15/09)
- OPLAN 2-1 Walton County Response Plan (9/6/02)
- OPLAN 2-2 Walton County Damage Assessment Plan (9/21/02)
- OPLAN 3 Walton County Red Cross (TBD)
- OPLAN 4 Walton Regional Medical Center – Monroe, GA (TBD)
- OPLAN 5 Walton County Shelter Operations (TBD)
- OPLAN 6 Walton County Civil Air Patrol (TBD)
- OPLAN 7 Georgia National Guard – Monroe, GA Armory (TBD)
- OPLAN 6 ARES Training – General (TBD)

5.2 ADMINISTRATIVE OPERATING GUIDELINES

- AG 06-1 Index of Operating Plans and Standard Operating Procedures (6/15/09)
- AG 06-2 Amateur Radio Emergency Service Acronyms and Definitions (11/19/05)
- AG 06-3 Amateur Radio Emergency Service Related Documents (9/17/04)
- AG 06-4 Walton County Georgia Amateur Radio Emergency Service Organization Structure (6/15/09)
- AG 06-5 New Member Assimilation (6/15/09)
- AG 06-6 Response Team Organization (6/15/09)
- AG 06-7 Training (Under development)
- AG 06-8 Website Administration (6/15/09)
- AG 06-9 Privacy of Communications (10/23/03)
- AG 06-10 Public Service Event Planning (1/21/05)

5.3 TECHNICAL GUIDELINES

- TG 1-1 DC Power Connector (3/24/03)
- TG 2-1 Standard Sound Card Packet Configuration (5/30/05)
- TG 2-2 Not Used
- TG 2-3 SEDAN Node Operating Commands (4/10/03)

5.4 LOGISTICS GUIDELINES

- LG 1-1 Grid Location System (3/22/03)
- LG 1-2 Alerting and Activation (8/30/05)
- LG 1-3 Support Assignment Process (6/18/03)
- LG 1-4 Initial Briefing (6/18/04)
- LG 2-1 Supply Support (6/7/04)
- LG 3-1 Facility Survey (3/28/03)
- LG 3-2 GO KITS (9/17/04)

5.5 OPERATIONS GUIDELINES

- OG 1-1 Net Control Stations (NCS selection/appointment, activity reporting, net preambles) (6/24/05)
- OG 1-2 Net Operation (regular, alert, SKYWARN, emergency) (7/23/04)
- OG 1-3 Net Frequencies (5/30/05)
- OG 2-1 Communications Team Operations - Emergency Operations Center (6/8/04)
- OG 2-2 Communications Team Operations – Walton Regional Medical Center (TBD)
- OG 3-1 Packet Net Operations (5/30/05)

5.6 SAFETY GUIDELINES

- SG 1-1 General Safety Guidelines (7/14/03)
- SG 1-2 ATV Operation (7/15/03)

5.7 EMERGENCY OPERATIONS CENTER (EOC) FACILITY OPERATIONS

- EOC 1-1 Trailer Movement (6/6/05)
- EOC 1-2 Generator Operation (6/6/05)

6. Release Information

David E. Rudd, AI4JI, Walton County, Georgia Emergency Coordinator, is the author of this document. The date of publication for this document is January 8, 2006.

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Reviewed for NIMS compliance.